

**ORDERS**

**Subject: Daily Progress Report under Apprenticeship Training Scheme.**

It is hereby ordered that all officers and officials looking after the implementation of Apprenticeship Training Scheme and Placement work in the field institutes will immediately join the whatsapp group namely 'Apprentice website' on Mobile no. 9463655901 prepared by Deputy Apprenticeship Advisor. All Officers/Officials are directed to exert maximum continuous efforts for expansion of the National Apprenticeship Promotion Scheme under ATS and placement of candidates. They will ensure to send their individual Daily Progress Report on the following points in the above whatsapp group, latest by 5.00 PM on every day, positively:

- a) No. of establishments visited:
- b) No. of new establishment registered:
- c) No. of new apprentices engaged :
- d) Placement related progress:

Along with the progress report, selfie photographs showing the visits in the establishments, must also be uploaded in the above mentioned whatsapp group. Any official/officer who will not send his Daily Progress Report in the above whatsapp group will be considered absent from the duty and his/her salary for such day(s) will be deducted by the respective Principal/DDO.

An official in the Apprenticeship Training Branch at Head Quarter will be deputed by DAA, to monitor the receipt of Daily Progress Reports from every field staff and put up the status on the next working day by 10:00 AM to undersigned.

All Assistant Apprenticeship Advisors, APOs and JAPOs are directed to bring these orders immediately, in the notice of their subordinates for their information and strict compliance.

-Sd-

Pankaj, IAS

Director, Skill Development & Industrial Training  
Department, Haryana, Chandigarh.

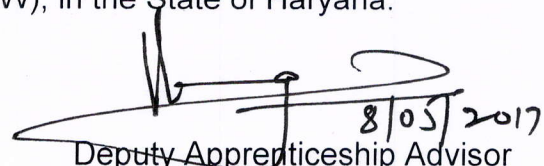
**Issued through email**

Endst.: - KC/T/App/Target/2017/ 644

Dated: 08.05.2017

A copy of the above is forwarded to the following for information and immediate necessary action:

1. All Assistant Apprenticeship Advisors/Principals of Govt. ITI Ambala City, Bhiwani, Bhodia Khera, Faridabad, Gurgaon, Jind, Hisar, Narnaul, Nuh, Panipat, Kaithal, Panchkula, Sonipat, Rewari, Kurukshetra, Rohtak, Karnal, Jhajjar at Gudha, Palwal, Sirsa and Yamuna Nagar.
2. Principal/ GI Incharge of all Govt. ITI's/ Govt. ITI (W), in the State of Haryana.

  
8/05/2017  
Deputy Apprenticeship Advisor

For State Apprenticeship Advisor  
Directorate of Skill Development & Industrial  
Training Haryana, Chandigarh

CC:

- PA to DIT/ SAA for information, please.
- Nodal Officer website.