



Haryana Industrial Training Directorate,
Headquarters: Chandigarh

To

Principal / Head Mistress / G.I Incharge
All Govt. ITIs /Govt. ITI (W) in Haryana State
ITOT, Rohtak, Leather & Footwear Rewari

Memo No : TP/2/Budget/LTC/2016-17/ 4475

Dated : 21/7/16

Subject:- Leave Travel Concession – to make demand for block year 2012-15 regarding

It has come to the notice that the LTC sanctions in respect of many officials had been issued upto 31.12.2015 for the LTC block year 2012-15 but the payment for same could not be made. So, you are hereby directed to make the budget demand **by 27.7.2016 positively** to make LTC payment for the officials to whom the LTC has been sanctioned upto 31.12.2015 for block year 2012-15. The budget demand must be accompanied by the copy of LTC sanction.

Sd/-
Joint Director (Planning)
for Director, Industrial Training
Department, Haryana.

Memo No : TP/2/Budget/LTC/2016-17/ 4476 Dated : 21/7/16

✓ A copy of above is forwarded to Deputy Director (Accounts) at Directorate for information and necessary action.

✓ C C : Asst Director Ttg / Nodal Officer
to upload on dept website.

Joint Director (Planning)
for Director, Industrial Training
Department, Haryana.