

Skill Development and Industrial Training Department
Haryana, Chandigarh
Phone: 0172-2563005, E-mail: aaa.itiharyana@gmail.com

Date bound

Issued through email only

To

All Assistant Apprenticeship Advisors/Principals of Govt. ITI Ambala City, Bhiwani, Bhodia Khera, Faridabad, Gurgaon, Jind, Hisar, Narnaul, Nuh, Panipat, Kaithal, Panchkula, Sonipat, Rewari, Kurukshetra, Rohtak, Karnal, Jhajjar at Gudha, Palwal, Sirsa and Yamuna Nagar.

Memo No.:KC/T/App/Promotion Scheme/2016/593 Date: 03/04.2017

Subject: Uploading of pending Apprentice Data on the portal.

Kindly refer to the subject cited above.

As you are already aware that 105th AITT for Apprentices shall commence from 18.04.2017 and large number of apprentices data is yet to be uploaded on the portal. Since the hall ticket are mandatory to be generated through the portal therefore it is required that detailed data of every apprentice must be uploaded correctly on the apprentice portal. Due to some technical error(s) in the portal, the AAA's could not upload complete apprentice data, till date.

In view of the above, DGT, MSDE, GoI has directed to send the pending data of apprentices in the prescribed excel sheets as enclosed herewith. You are therefore directed to prepare the pending data of apprentices, in the enclosed excel sheets strictly as per the instructions/ template given in each sheet and send it to Directorate in soft copy as well as in hard copy along with a forwarding letter duly signed by AAA, giving a certificate that all apprentices data is mentioned in the excel sheet and no apprentice data has been left.

This information duly signed by AAA, must reach latest by 04:00 PM on 05.04.2017 through e-mail aaa.itiharyana@gmail.com

It must be treated as most urgent and directorate will not be responsible for any delay.

DA: As Above



Deputy Apprenticeship Advisor
For State Apprenticeship Advisor