

MSDE-2/2/2013 -SDI/MES  
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP  
Directorate General of Training  
Shram Shakti Bhawan, New Delhi

Dated 10-9-2015

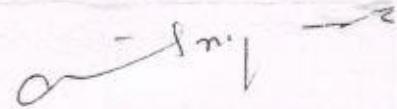
ORDER

Subject: Assessments of candidates under Direct Candidates Assessment Mode

States are requesting Regional Directorates of Apprenticeship Training (RDATs), Ministry of Skill Development & Entrepreneurship (MSDE) for getting their candidates trained under state run schemes, for assessment under Skill Development Initiative (SDI) Scheme and NCVT certification. For assessment of such candidates, a facility is already available in SDI scheme as Direct Candidates Assessment (DCA) and guidelines have been prescribed in the Operation Manual of SDI scheme. In this regard, clarifications are sought from this directorate by states for assessment of such candidates. In order to avoid any ambiguity in the assessment of such candidates, following procedure should be adopted for DCA for trainees trained under states run schemes.

- (a) Assessment of candidates under direct candidate's assessment is to be conducted at Testing Centre (TC).
- (b) State department dealing with SDI Scheme will register the Testing Centres.
- (c) Other departments in state, who are interested to get their candidates assessed under SDI Scheme will approach state department dealing with SDI Scheme, as mentioned in " b" above.
- (d) Vocational Training Providers (VTPs) by default are designated as Testing Centres for the module(s) they are registered. In case VTP wishes to carry out assessment in its premises for those modules which are not registered, is required to apply on line for registration as Testing Centres for conducting assessments for such module(s).
- (e) The department implementing the schemes will instruct his Training Partners to upload the data for becoming Testing Centres on Portal.
- (f) State Department dealing with SDI Scheme will inspect the premises of the potential Testing Centre and based on the inspection report, the State approves/rejects the empanelment of Testing Centres.
- (g) The Testing Centre (TC) shall be responsible for registration of candidates undergoing training for assessment.

- (h) Assessing Bodies (AB) will be allotted by the SDIS Portal. Till the automatic allotment of AB's on the Portal is not operative, the respective RDAT will allot AB on rotational basis.
- (i) Assessing Body in consultation with Testing Centre (TC) will decide the date of assessment.
- (j) Assessing Body will inform the date of assessment to the RDAT, concerned Department and Department dealing with SDI scheme.
- (k) Assessing Body will upload the outcome of assessment on SDI portal within three days of the assessment as prescribed in the manual.
- (l) RDAT will declare the result within three days of uploading of outcome of assessment by the Assessing Body.
- (m) Candidates can generate e- certificate from the system and till the generation of e- certificate on the Portal is not operative, RDAT will issue certificates to the Testing centres directly.
- (n) TC will give assessment fee as prescribed under SDI scheme to the Assessing Body after declaration of result by the RDAT/Portal. In case TC does not give assessment fee to the Assessing Bodies, no further assessment would be conducted at defaulting TC.



( Dinesh Nijhawan)  
Director (SDI)

Copy to:

1. The Principal Secretaries/Secretaries of States dealing with SDI scheme.
2. The Commissioners/ Directors of States dealing with SDI scheme.
3. The RD, RDATs Kanpur/Hyderabad/Chennai/Kolkata/Faridabad/Mumbai for taking necessary action.
4. PS to JS(RA), MSDE, Shivaji Stadium, New Delhi.