

Industrial Training, Haryana, Chandigarh.

To

All Asstt. Apprenticeship Advisors/Principals of Govt. ITI Jind, Bhiwani, Narnaul, Nuh, Panipat, Bhodia Khera, Kaithal, Faridabad, Panchkula, Ambala City, Sonipat, Rewari, Gurgaon, Kurukshetra, Hisar, Rohtak, Karnal, Yamuna Nagar, Jhajjar at Gudha, Palwal and Sirsa.

Memo No.: T/App/Promotion Scheme/2016/254

Date: 16/11/2016

Subject: Approval of the apprentices contract bond forms on apprenticeship portal.

Please refer to the subject cited above.


As you are already intimated that the online registration of establishments and apprentices is mandatory on Apprenticeship Portal and complete data of apprentices engaged is to be uploaded on this portal. New apprentices as well as the apprentices already engaged and undergoing training at present, are also to be registered on this portal, immediately, for obtaining the financial benefits available under NAPs.

In view of this, few establishments are registering the apprentices on the portal and sending online through portal to the concerned AAA for approval. The AAA is required to view/ examine these apprenticeship contract bond available in the queue list through his login ID on portal and approve these as per apprenticeship Act, / NAPS guidelines. It has been observed that the contract bond forms are not approved regularly and remains pending for a long time. The NAPS guidelines provides the time bound disposal / approval of the apprenticeship contract bond for engaged apprentices.

You are therefore directed to :-

1. View the pendency in the queue list of the apprenticeship portal on day-to-day basis and take immediate action for approval/ disposal of the apprenticeship contract bond for engagement of new apprentice, as per guidelines. It must be ensured that no contract bond should remain pending on portal for more than three days.
2. Pursue all eligible establishments to get them registered on portal for getting the financial benefits under NAPS.

It must be treated as most urgent/ date bound.


16.11.2016
Deputy Apprenticeship Advisor
For State Apprenticeship Advisor
Directorate of Industrial Training
Haryana, Chandigarh

C.C:-

1. PA to SAA/DIT—for information please.
2. Nodal Officer website—for uploading this letter on website.