

Directorate, Skill Development and Industrial Training Directorate, Haryana  
Kaushal Bhawan, IP-2, Sector-3, Panchkula

To

AJIT KUMAR S/O Sh.RAMEHAR  
VPO BASS AZAMSHAH PUR CITY BASS AZAMSHAH PUR,  
TEHSIL BASS, DIST. HISAR, PIN 125042

Memo No:-Estt.-1/AA3/TE/148/20/ Part-3/14738  
Dated: 17-08-2022

**Subject:- Appointment to the post of Clerk (Group-C) against selection for the post of Clerk, Advt./No. 5/2019, Cat No.1 of various Department / Boards / Corporation, Haryana Recommendation thereof.**

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With reference to recommendation Vide memo No. HSSC/Confid./Recomm/2022/3381 dated 30.06.2022, of the Secretary, Haryana Staff Selection Commission for the post of Clerk in response to Advt.5/2019 category No.01 in view of Hon'ble High court order dated 25-04-2022 in CWP No. 15672-2021 titled as " Amit kumar & Ors. Versus State of Haryana & Ors. (O&M)" you are hereby offered the appointment on the post of Clerk (Group -C) in the Pay matrix Level FPL-2 (Rs.19900-63200) per month plus usual allowances as may be sanctioned by the Government from time to time and posted at the **Government Industrial Training Institute, Ambala city** from the date you join duty. The terms and conditions of the appointment are as under:-

- 1- The appointment is purely provisional as per Chief Secretary Haryana instruction No. 52/18/2019 3GS-III dated 18.08.2020 and is subject to the verification of documents such as academic qualification and any other certificates such as socio-economic certificate/Scheduled Castes/Scheduled Tribes/Backward Classes/ESM/DESM/OSP/Ph etc. if any submitted by you. If on verification, it reveals that the information given by you is false or incorrect, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for Production of false certificate.
- 2- Your appointment is purely on temporary basis which is liable to be abolished at any time and carries no promise of subsequent permanent employment. No offer of permanent vacancy can be made to you at present and in this respect you will have to take your chance like others who have been similarly recruited. Consequently, your services may be terminated without notice whenever there is no vacancy against which you can be retained. This condition will, however, not be applicable in case of your services are dispensed with during the probation period.
- 3- If, at any, stage you desire to resign, you will be required to give one month's notice or forfeit in lieu thereof, your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also, in case it is proposed to terminate your services for the reason other than that mentioned in clause (i) & (ii) above. In case of misconduct, you will be given a reasonable opportunity to show cause as to why your services should not be terminated. In that case the condition of one month's notice shall not apply.
- 4- You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-1Pension, dated 18.08.2008.
- 5- You will be on probation for a period of two years, which can be extended further, but not exceeding total three years. In case, your work or conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without assigning any reason.
- 6- Your seniority inter-se with other candidates recommended by the Haryana Staff Selection Commission will be fixed later on.
- 7- No traveling allowance will be admissible to you for joining on this post.
- 8- Your services can be utilized anywhere in the State/Country.
- 9- Character and antecedents will be got verified in terms of Government instructions issued vide Memo No. 52/08/2022-3GSIII dated 23.06.2022 therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice.
- 10- You will not undertake higher studies of any kind, without obtaining prior permission of the competent authority. Consequently, no leave except examination date of any kind will be granted to you for the purpose of higher studies.
- 11- This offer of appointment is subject to the condition that in case you are married, you have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you, to this office as per declaration in



Annexure A and B in terms of Government instruction issued vide No. 18/1/2004-2GSI dated the 21<sup>st</sup> February, 2006.

- 12- A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.
- 13- You will be required to furnish an undertaking in writing by way of an affidavit as in Forms CFA-5 that you will maintain all other members who were completely dependent on the deceased/missing Government employee; and in case it is proved subsequently, that the family members are being neglected or, are not being maintained by you, your appointment will be terminated forth with.
- 14- You shall have to furnish a medical certificate from Chief / Principal Medical Officer concerned as required under rule Haryana Civil Services (General) Rules, 2016 Chapter-III (9) before you resume duty.
- 15- The above offer of appointment is further subject to Haryana Skill Development and Industrial Training Department Field Offices (Group-C) Service Rules, 2013 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time.
- 16- You will be required to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) as per clause 9A of notified service rules of Haryana Industrial Training Department, Field (Group-C) (Amendment) Rules, 2013" within the probation period of two years, extendable by one year. You are not entitled to earn any increment in your pay scale till you qualify the said test, failing which your services shall be dispensed with.
- 17- You will be required to take an oath of allegiance to the Indian Republic immediately on your joining in the following manner:-

" I \_\_\_\_\_ do swear that I will be faithful and bear true allegiance to India and to the Constitution of India as established by law and I will carry the duties of my office loyally, honestly and with impartiality ,so help me Government".

If you are willing to accept this offer on the conditions mentioned above, you should report yourself for duty along with relevant documents as stated above to the **Principal, Government Industrial Training Institute, Ambala city** immediately. But in any case with in 15 days from the date of issue of the letter, if you fail to join with in this period this offer/appointment will be treated as cancelled unless you are able to furnish satisfactory explanation for not having joined in time.



Assistant Director (Estt.-I)

for Director General, Skill Development and Industrial Training Deptt, Haryana.

Email:[sdit.admn1@gmail.com](mailto:sdit.admn1@gmail.com)



Endst.No. Estt.-1/AA3/TE/148/20/Part-3/14739

Dated:- ~~17-08-2022~~

A copy is forwarded to the Chief Medical Officer, **Ambala** for information & necessary action. He is requested to kindly examine the addressee immediately.



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Endst.No. Estt.-1/AA3/TE/148/20/ Part-3/14740

Dated:- ~~17-08-2022~~

A copy is forwarded to the following for information & necessary action:-

1. The Secretary, Haryana Staff Selection Commission, Bays No. 67-70 Sector -2 , Panchkula.
2. Principal, Government Industrial Training Institute, **Ambala city** With a directions to check the original documents of the candidate regarding his educational qualification, age, category, socio-economic certificate, etc. before and issued ATTESTATION FORM and self-declaration form of candidate on behalf of HOD in favour of candidate for verification of character and antecedents .
3. Superintendent (ACR) at HQ .
4. Spare copy for personal file.



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